



St Pauls Catholic College

Teaching & Learning Committee - Terms of Reference

Purpose

To consider and advise the Governing Body on standards and other matters relating to the teaching and learning.

Composition

The membership will include the Headteacher of the College, the relevant member of the Leadership Team, ideally the Chair or Vice Chair of Governors and any Governor who expresses a particular interest. Membership must consist of at least three Governors.

Quorum

Three Governors

Meetings

Meetings will be held at least once a term and receive reports from relevant staff with key responsibilities in the below areas.

Terms of Reference

The Teaching & Learning Committee has delegated responsibility for:

- To keep under review, in consultation with the Headteacher, the quality of teaching within the school.
- Monitoring standards, progress and developments in all areas of the school's work relating to children and their learning, including:
 - Quality of teaching and learning, **monitoring:**
 - Staff CPD
 - RAISEonline data
 - Department Improvement Plans
 - Curriculum Development **including Extra-Curricular**
 - Student outcomes, including:
 - SEN, equality and inclusion
 - performance of Looked After Children
 - Disadvantaged students
 - any other pupil related matters deemed appropriate
- Monitoring and evaluating progress in achieving School Improvement Plan targets relating to the work of the Committee.
- Ensuring the curriculum is fit for purpose and value for money and making necessary recommendations to the Resources Committee.
- Monitoring those areas of self-evaluation and review related to the work of the committee.
- Reviewing and approving all relevant policies and monitoring the implementation of policies.
- To review the Appraisal process for all staff and be aware of teacher performance descriptors.
- **Monitor student outcomes: final Y8, Y11 and Sixth Form.**
- **Monitor Careers and Destination Data.**

The Committee

- Will approve all relevant policies and oversee their implementation and monitor all other policies.
- Will support staff in initiating, monitoring and evaluating developments in the above areas.
- Will provide reports to the Governing Body.

Terms of Reference Reviewed: **5th Oct 17 at FGB**

Date of Next Review: **Autumn Term 2018**